CAPE FEAR PUBLIC TRANSPORTATION AUTHORITY

A. WAVE TRANSIT DONATE-AN-AMENITY PROGRAM OVERVIEW

Wave Transit's Donate-An-Amenity Program provides businesses, organizations, and individuals/groups with an opportunity to help fund additional shelters, benches, and other amenities at bus stops throughout the Wave Transit service area. The program is intended to complement Wave Transit's regular bus stop amenities program, and to help make waiting for the bus more comfortable, convenient, and accessible for passengers.

B. PARTICIPATION

Businesses, organizations, and individuals/groups may participate in the Donate-An-Amenity Program by purchasing and donating an approved bus stop amenity, funding all or a portion of an approved amenity, or providing approved products, services, or labor for the installation of approved amenities. Examples of participation could include a concrete company donating labor and materials for concrete pads, engineering firms providing required drawings or approvals for no fee, a Scout troop providing labor and materials to install a concrete pad, or any individual/group contributing funds toward the purchase of any amenity. Generally, projects can include the following options:

Figure 1. Bus stop bench example

1. A bench installed on an approved concrete pad or sidewalk. A bench project may also include a trash receptacle and/or bicycle rack (see example in Figure 1); and
2. A shelter with a bench and integrated solar lighting. A shelter project may also include a trash receptacle and/or bicycle rack. Bus shelters may be funded through monetary donations only (see example in Figure 2).

Figure 2. Bus stop shelter example

NOTE: Bus shelters are subject to Wave Transit design, engineering, structural, and site requirements, including a maximum design wind speed of 150 mph due to the Wilmington area's coastal location. Shelter installations also require site-specific engineering by a Professional Engineer licensed in North Carolina. Accordingly, donors may not independently select or provide a bus shelter for installation. Only monetary donations toward an approved shelter are permitted.

Donations of products, services, and labor are subject to prior approval by Wave Transit to ensure compliance with applicable requirements. Monetary donations may be made in any amount through the Making Waves Foundation, a separate nonprofit foundation established to accept contributions for transit improvements within the Wave Transit service area. Monetary donations that do not fully fund the cost of an approved bus stop amenity may be combined with other contributions through the Making Waves Foundation until sufficient funds are available to complete an eligible project.

C. INSTALLATION OF AMENITIES

Wave Transit will install, or directly oversee, all installations of bus shelters, benches, trash receptables, bicycle hoops/racks and solar lights donated through the Wave Transit Donate-An-Amenity Program. Donors may provide funding, products, services, or labor only as specifically approved in advance by Wave Transit. Any donated services or labor shall be completed by a qualified contractor or individual as determined by Wave Transit.

D. APPROVAL OF BUS STOP AMENITIES

Wave Transit staff shall review and approve any shelter, bench, trash receptacle, or bicycle hoop/rack before work begins. Each project will clearly identify the work to be performed and the responsible party for each task. Wave Transit maintains a list of all bus stops and bus stop amenities appropriate for each stop which will be used in selecting specific bus stop locations for Donate-An-Amenity donations.

Wave Transit may recognize donors through digital communications, ribbon cuttings, the media, its website, or other means consistent with Wave Transit policies. Donor recognition shall be subject to Wave Transit approval and shall not interfere with required transit information, safety information, or accessibility.

Wave Transit reserves the right to decline any proposed donation or amenity project that does not meet applicable legal, regulatory, engineering, operational, accessibility, property, or agency requirements. Approval of a donation does not guarantee installation at a particular location or within a particular timeframe.

NOTE: Proposed installations of bus stop amenities shall meet applicable requirements for each bus stop location. Specifically, there may be different requirements for installation of bus stop amenities on North Carolina Department of Transportation (NCDOT) rights-of-way, City of Wilmington rights-of-way, private property, and certain other locations, such as UNCW property.

E. MAINTENANCE OF BUS STOP AMENITIES

Wave Transit will acquire or retain ownership of each bench, shelter, trash receptacle, bicycle hoop/rack or other bus stop amenity. Once installed, Wave Transit will be responsible for routine cleaning, trash removal, inspection, repair, and maintenance of the amenity.

Wave Transit also offers a way for businesses, organizations and individuals to donate their time in helping keep certain bus stops clean and free of litter under a Donate-A-Stop Program. Please follow this link for more information: www.wavetransit.com/stops

F. BUS STOP RELOCATION OR REMOVAL

Wave Transit does not guarantee that bus service will continue at a location where a Donate-An-Amenity project has been approved or installed. If service is discontinued or a bus stop is relocated or removed, Wave Transit may remove or relocate any donated shelter, bench, trash receptacle, bicycle hoop/rack, or other amenity associated with the bus stop. Wave Transit will make reasonable efforts to relocate donated amenities to another Wave Transit bus stop where the amenity is appropriate and needed. Wave Transit will not be responsible for the removal or relocation of any concrete pad or other site improvements associated with a donated amenity.