



Agenda

CFPTA Board Meeting
Thursday, January 25, 2024
12:30 pm

Boardroom
Forden Station
505 Cando St.
Wilmington, NC

Tony Caudle, Board Chair, Presiding

1. **Call to order**
2. **Moment of Silence**
3. **Pledge of Allegiance**
4. **Approval of meeting agenda**
5. **Annual Rotation of Officers**

Interlocal Agreement Amendment (#2) dated February 4, 2020, by and between the City of Wilmington and New Hanover County, Section 3 Authority Composition requires annual rotation of Chair and Vice Chair seats based on year. “The Wilmington City Manager shall be the Chair and the New Hanover County Manager shall be the Vice-Chair in odd-numbered years.”

6. **Public Comment**

Individuals who would like to provide public comment must sign up in advance of the meeting. Written comments can be submitted electronically via email at info@wavetransit.com. Written comments received up to one hour before the meeting will be provided to Board members electronically during the meeting. Public comment is limited to five minutes per speaker.

7. **Craige & Fox, PLLC Legal Services Agreement**

The Cape Fear Public Transportation Authority (CFPTA) published an RFP November 1, 2023 to retain and employ legal counsel on a contract basis to advise, assist, and represent the Authority. Award amount based on contract terms, not to exceed \$50,000 annually. The Authority recommends approval of a three-year agreement effective January 26, 2024.

CHAIR

Tony Caudle
Wilmington City Manager

VICE CHAIR

Chris Coudriet
New Hanover County Manager

BOARD MEMBERS

Kemp Burpeau

*Deputy Attorney,
New Hanover County*

Eric Credle

*Chief Financial Officer,
New Hanover County*

Meredith Everhart

Wilmington City Attorney

Mike Kozlosky

*Executive Director,
Wilmington Urban Area MPO*

Paul Lawler

Wilmington City Council Appointee

Laura Mortell

*Budget Director,
City of Wilmington*

Bill Rivenbark

New Hanover County Commissioner

8. Response to the FY23 Auditor's Findings, Recommendations, and Fiscal Matters- Wave Transit Finance Director Bond

The FY23 Financial Audit found a compliance violation with the fidelity bond for the Wave finance officer for the fiscal year ended June 30, 2023 which was set at \$250,000 instead of the required \$1,000,000 and had not been transferred to the individual holding the position until the fiscal year 2024 renewal. These issues have been resolved with a \$1,000,000 bond now secured for the Wave Finance Director.

9. Consent Agenda

The Board will consider a single action to approve all items on the consent agenda.

- Minutes: November 30, 2023 Meeting

10. Community Engagement Update by Mobility Manager – B. D'Itri

11. Report by Director of Finance – E. Walters

- Monthly Financial Reports

12. Report by Deputy Director – J. Dodson

- Monthly Operations Reports

13. Executive Director Briefing – M. Hairr

14. New Business

15. Next Meeting:

Thursday, February 22, 2024
12.30 PM
Forden Station

16. Adjourn