



Cape Fear Public Transportation Authority

Agenda

CFPTA Board Meeting
Thursday, September 23, 2021
12:30 pm

Boardroom
Forden Station
505 Cando St.
Wilmington, NC

****Virtual Meeting via Video and Telephone Conference****

To join the meeting, call (312)757-3121, then enter access code: 844 936 749. To view the video: <https://global.gotomeeting.com/join/844936749>.

Pursuant to Centers for Disease Control and Prevention, Department of Health and Human Services order under Section 361 of the Public Health Service Act (42 U.S.C.264) and 42 Code of Federal Regulations 70.2, 71.31(b), 71.32(b): Persons must wear masks over the mouth and nose when traveling on conveyances into and within the United States. Persons must also wear masks at transportation hubs as defined as means any airport, bus terminal, marina, seaport or other port, subway station, terminal (including any fixed facility at which passengers are picked-up or discharged), train station, U.S. port of entry, or any other location that provides transportation subject to the jurisdiction of the United States. (Expires January 18, 2022)

Tony Caudle, Board Chair, Presiding

1. **Call to order**
 - Attendance (Roll call of members)
2. **Moment of silence**
3. **Pledge of Allegiance**
4. **Approval of meeting agenda**
5. **Public comment**

Individuals who would like to provide public comment [must sign-up in advance on the meeting page](#). Written comments can be submitted electronically via info@wavetransit.com. Written comments received up to one hour before the meeting will be provided to Board members electronically during the meeting. Public comment is limited to five minutes per speaker.

6. **Public Hearing on FY2023 ConCPT Funding Application with North Carolina Department of Transportation**
7. **Consent Agenda**

The Board will consider a single action to approve all items on the consent agenda.

- Minutes: August 26, 2021 Board Meeting

CHAIR

Tony Caudle
Wilmington City Manager

VICE CHAIR

Chris Coudriet
New Hanover County Manager

BOARD MEMBERS

Kemp Burpeau
*Deputy Attorney,
New Hanover County*

John Joye
Wilmington City Attorney

Mike Kozlosky
*Executive Director,
Wilmington Urban Area MPO*

Paul Lawler
Wilmington City Council Appointee

Laura Mortell
*Budget Director,
City of Wilmington*

Honorable Deb Hays
New Hanover County Commissioner

Lisa Wurtzbacher
*Chief Financial Officer,
New Hanover County*

- Resolution authorizing submittal of grant application for NCDOT Section 5311 FY23 ConCPT funding

8. Report by Mobility Manager

8a. Marketing Proposal Update

9. Report by Director of Finance and Administration – J. Mininni

9a. August Financials Packet Review and updates

10. Report by Deputy Director - M. Matheny

10a. Update on the Authority's Finalized FFY22 thru FFY24 Disadvantaged Business Enterprise (DBE) Goal - (Information Item)

- File Attachments - Summary of Public Participation Efforts and Internal Goal for Engagement with Minority Owned and Historically Underutilized Businesses and FFY22 thru FFY24 DBE Goal

10b. Making Waves Foundation Update (Information Item)

11. Executive Director Briefing - M. Parker

11a. Monthly Updates

11b. Election Fare Free Day – (Action Item)

Approval of November 2nd as a Fare Free Day across all modes, to remove transportation and cost barriers for all citizens in the Wave Transit service area. Projected lost revenue is \$1,500 for the transit day.

12. Evaluation of Executive Director Update– pursuant to NCGS § 143-318.11(a)(6) – Closed Session

13. New Business

14. Next meeting:

Thursday October 28, 2021

12:30 pm

Forden Station

15. Adjourn