



Cape Fear Public Transportation Authority

**MINUTES OF THE
CAPE FEAR PUBLIC TRANSPORTATION AUTHORITY SPECIAL MEETING
September 9, 2020
Mr. Chris Coudriet, Chairman, Presiding**

MEMBERS PRESENT

Mr. Chris Coudriet, Chairman, New Hanover County Manager
Mr. Sterling Cheatham, Vice Chairman, City of Wilmington Manager
Mr. Kemp Burpeau, New Hanover County, Attorney
Ms. John Joye, City of Wilmington, Attorney
Mr. Mike Kozlosky, WMPO, Executive Director
Mr. Paul Lawler, City of Wilmington Appointee
Ms. Laura Mortell, City of Wilmington, Budget and Research Director
Mr. Woody White, New Hanover County Board of Commissioners Appointee
Ms. Lisa Wurtzbacher, New Hanover County, Chief Finance Officer

MEMBERS ABSENT

None

STAFF PRESENT

Ms. Megan Matheny, Interim Director
Mr. Joe Mininni, Director of Finance & Administration
Ms. Vanessa Lacer, Mobility Manager
Mr. Cliff Rode, Paratransit Manager
Ms. Mary Crawford, Accounting Coordinator
Ms. Kathy Williams, Customer Service Supervisor

CONTRACT MANAGEMENT STAFF PRESENT

Ms. Noel Fox, Craige and Fox PLLC, Attorney

GUESTS PRESENT

Ms. Tracie Barnhill, Citizen
Mr. Ehren Bingaman, Principal, TransPro Consulting
Mr. Kristopher Browning, Project Leader, TransPro Consulting
Ms. Katie Jurenka, Project Analyst, TransPro Consulting
Ms. Jessica Loeper, Chief Communications Officer, New Hanover County
Mr. Tom Pacelli, NHC Senior Resource Center
Ms. Laura Padgett, Citizen
Ms. Martha Wayne, Deputy Chief Finance Officer, New Hanover County

CALL TO ORDER

- Chairman Coudriet called the meeting to order at 9:00 am

ROLL CALL

- Mr. Coudriet conducted roll call with attendance confirmed by all members
- He deferred to Ms. Fox as to the need for a roll call vote since no Board members were attending remotely
- Ms. Fox confirmed a roll vote was not required as all members were present in person

APPROVAL OF MEETING AGENDA

- Mr. Coudriet entertained a motion to approve the meeting agenda as published

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Secretary - Wave Transit

- Mr. Lawler made a motion to approve the meeting agenda
- There was a second by Mr. Joye and the motion carried
- Hearing no further comment, Mr. Coudriet moved to the next item on the agenda

CLOSED SESSION PURSUANT TO NCGS 143-318.11(a)(3) - ATTORNEY/CLIENT PRIVILEGE

- Mr. Coudriet entertained a motion to move into closed session
- Mr. Cheatham made a motion to enter into closed session in accordance with NCGS 143-318.11(a)(3) - attorney/client privilege
- There was a second by Ms. Mortell and the motion carried
- Mr. Coudriet thanked staff and members of the public for entertaining the Board while in closed session
- He confirmed the Board will move back into closed session following discussion regarding the network redesign before proceeding with the next item on the agenda

DISCUSSION ON DRAFT NETWORK DESIGN REPORT

- Mr. Coudriet recognized TransPro and thanked Mr. Browning and his team for joining the meeting
- He stated we as a Board need to begin to build consensus around a redesign of the system
- Mr. Coudriet stated he appreciates the work that TransPro has done
- He stated he is not speaking for the County, but his comments are in line with each of our County members; we like the work that has been completed to date and like the alternatives that have been presented
- Mr. Coudriet stated we are not looking for action to move this forward today
- He stated what we do need is to get a sense of where the Board is as a body, confirming what changes we like and those we would like to see amended or modified so we can bring the work of TransPro to a close and we begin to communicate back to the City Council and County Commission what the Board would like to endorse
- Mr. Coudriet added endorsements are needed to provide clear direction for the new transit director and the Board's successors
- He confirmed the Board is not asking TransPro to go through the presentation but spoke to a report issued to the Board by Mr. Browning prior to the special meeting
- Mr. Coudriet asked Mr. Browning to speak to any subtenant changes contained in the report, if not he requested to open the floor for discussion among Board members
- The discussion pertaining to the *Draft Network Design Proposal Report #2* presented by TransPro Consulting during the August 27th meeting is located at time stamp 7:45 through 2:09 of the recorded meeting found at the following link:
<https://transcripts.gotomeeting.com/#/s/3bd274ebb25aa17015b690c2df4d489454058ba692e82b04af1e2bc353991bf7>
- Hearing no further comments, Mr. Cheatham moved to the next item on the agenda

CLOSED SESSION PURSUANT TO NCGS 143-318.11(a)(3) - ATTORNEY/CLIENT PRIVILEGE

- Mr. Coudriet entertained a motion to move into closed session
- Mr. Cheatham made a motion to enter into closed session in accordance with NCGS 143-318.11(a)(3) - attorney/client privilege
- There was a second by Mr. Lawler and the motion carried

ADJOURNMENT

- The meeting adjourned following closed session

Respectfully Submitted,



Megan Matheny
 Interim Director
 /Kathy William