



Making Waves Foundation 2016 Grant Application Form

Making Waves Foundation is grateful for your interest in receiving a Transportation Grant for free or heavily subsidized Wave Transit bus passes. We hope that the information below will guide you in completing your application. Please take into consideration that priority will be given to grants that can make a significant impact in the Lower Cape Fear region.

Project Criteria and Applicant Qualifications: The Making Waves Foundation is pleased to be able to offer grants for free or heavily subsidized Wave Transit bus passes for 2016. Applications are sought from nonprofit organizations located within the Lower Cape Fear region that provide services to individuals who are in need of public transportation assistance. Proposals must indicate if applicant is seeking free public transportation passes or if current resources will be leveraged for this project. Grants are not available to private organizations.

Applicant Requirements: Awards must be used solely for the purpose set forth in the Grant Application. A follow-up report indicating the effectiveness of your project must be submitted to the Making Waves Foundation no later than six (6) months after your application has been approved.

Amount Available: Grants typically range from \$250 to \$1,500.

Note: We only accept online applications. If your organization does not have Internet access, please contact Making Waves Foundation Manager, Megan Matheny, 910.202.2057.

Part I: Agency Profile

Organization Name: _____

Street Address: _____

City, State, & Zip Code: _____

Mailing Address (if different from street address):

Organization Website: _____

Telephone: _____ Fax: _____



Name and Title of Key Contact Person: _____

E-mail address: _____

Telephone number: _____

Name and Title of Additional Contact Person: _____

E-mail address: _____

Telephone Number: _____

1. Please indicate the type and quantity of transportation passes you are requesting. Please note: Existing transportation funds can be leveraged by the Foundation for transportation passes.

2. What is the mission of your organization?

3. Describe your organization's structure. Attach a list of current board members and note board officers by title. Including members' employers and/or place of residence is preferred (the list can be provided in the space below).



Part II: Project Information

1. Please provide a title and a brief description of the project.

2. What are the goals and measurable objectives of the proposed project?

3. What are the specific activities and timetable of the project? Please include begin and end dates for the project.



4. Describe the community need that the proposed project will address. How many individuals will benefit from the proposed project and what, if any, special populations will be served by this grant?

5. How will you recognize the Making Waves Foundation for its contribution to your organization?

6. How do you intend to administer transportation passes? What steps will be taken to ensure transportation passes are not misused?



Part III: Financial Information

1. Is your project eligible for city, county, state, or federal funding? If **yes**, please provide as many specifics as possible. YES () NO ()

Explain the relationship, if any, between this grant and city, county or federal funding.

2. List the names of organizations, both public and private, to which you have applied for support for this specific project. Please indicate the amount requested and the current status of the request.

3. A copy of the organization's current budget and most recent Form 990 **must** be submitted with the application.



Part IV: Submitting Your Application

Applications and all supporting documents must be submitted electronically through the website or e-mailed directly to Foundation Manager, Megan Matheny, at the following address: mmatheny@wavetransit.com.

Questions

If you have any questions please contact the Foundation Manager, Megan Matheny, by phone at: (910) 202-2057 or by e-mail at: mmatheny@wavetransit.com.